

MEMORANDUM

To: PROJECT FILE, MINUTES OF MEETING
From: Procurement Management
RE: CN240471CMR – L-Canal-Brantley-Canal Improvements -HMGP
PROPOSAL EVALUATION MEETING 1

MEETING DATE: 02/25/2025 TIME: 9:30AM

ATTENDEES:

COMMITTEE MEMBERS: Ryan Riordan, David Warthen, William Juhl, Pakorn Sutitarnnormr

PROCUREMENT ANALYST: Carolina Rodriguez

At 9:30 AM the Proposal Evaluation Committee meeting was called to order by Carolina Rodriguez, Procurement Management Representative. Introductions were put on the record by everyone in attendance.

Opportunity was given for public members present to submit a public comment. Public present had no comments.

Discussions were held by the committee members with respect to each submittal from all three (3) firms.

Proposer #1	AIM Engineering & Surveying, Inc.
Proposer #2	Kisinger Campo & Associates, Corp
Proposer #3	RESPEC Company, LLC

Brief Committee Discussion Decision:

The discussion centered around each firm's ability to meet the following # criteria.

Qualifications of Firm	25
Company Relevant Experience & Reference	25
Firm Plan of Approach	30
Personnel	20
Total Points Scored	100

The committee discussed all the pros and cons the three (3) firms.

Following the discussions, the consensus of the committee was to invite three (3) firms for an interview/presentations. The firms were as follows:

1. Kisinger Campo & Associates, Corp
2. AIM Engineering & Surveying, Inc.
3. RESPEC Company, LLC

The chair entertained a motion to approve the three (3) firms for an interview/presentation. The motion was made by Ryan Riordan and seconded by Pakorn Sutitarnnormr, and then called and carried with no further questions.

The meeting was adjourned by the chair at 10:01 AM.

Attachment: Final Score Card and/or Ranking Sheet

	1	2	3
Category	AIM Engineering & Surveying, Inc.	Kisinger Campo & Associates, Corp	RESPEC Company, LLC
Ryan Riordan	2	1	3
William Juhl	1	2	2
David Warthen	2	1	3
Pakorn Sutitarnnontr	1	1	2
Total Score	7	6	11
Ranking	2	1	3