

AGENDA ITEM REPORT

DATE: April 16, 2024
DEPARTMENT: Innovation and Technology
REQUESTER: Ashley Mason
TITLE: Approve Piggyback for Computer Equipment, Peripherals, and Services

I. MOTION REQUESTED

A) Approve Piggyback No. PB230523DWJ to utilize pricing on the NASPO ValuePoint Contract No. 43210000-23-NASPO-ACS for the purchase of computer equipment, peripherals, and services, on an as needed basis, through the contract expiration date of 6/30/2025 and any renewals or extensions approved by Innovation & Technology, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contract, for up to three additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

II. ITEM SUMMARY

Authorizes County departments to use piggyback pricing on the NASPO ValuePoint Contract to purchase computer equipment, peripherals, and services, on an as needed basis through the contract expiration date of 6/30/2025 and any renewals or extensions approved by Innovation & Technology, as approved in the departments' annual adopted budgets.

Expenditures last fiscal year, enterprise wide, totaled \$550,830.07. Future singular purchases exceeding \$100,000 will be brought before the Board for purchase authorization with a completed Market Analysis for review.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

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|----|--|---------------------------------|
| A) | Current year dollar amount of item: | See Comments below. |
| B) | Is this item approved in the current budget? | Yes |
| C) | Is this a revenue or expense item? | Expense |
| D) | Is this Discretionary or Mandatory? | Discretionary |
| E) | Will this item impact future budgets? If yes, please include reasons in III(D) above. | No |
| F) | Fund: Program: Project: Account Strings: Various Department funds | |
| G) | Fund Type? | Other: Various Department funds |
| H) | Comments: Expenditures will be as needed and within the department's annual adopted budgets | |

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

| Description | Upload Date | Type |
|---|-------------|-----------------|
| <u>Piggyback Summary Form</u> | 3/20/2024 | Backup Material |

REVIEWERS:

| Department | Reviewer | Action | Date |
|---------------------------|------------------|----------|---------------------|
| Innovation and Technology | Tucker, Mary | Approved | 4/4/2024 - 12:41 PM |
| Innovation and Technology | Mason, Ashley | Approved | 4/4/2024 - 2:00 PM |
| Budget Services | Guttery, Angela | Approved | 4/4/2024 - 4:44 PM |
| Budget Services | Winton, Peter | Approved | 4/5/2024 - 8:29 AM |
| County Attorney | Fraser, Andrea | Approved | 4/5/2024 - 9:07 AM |
| County Manager | Brady, Christine | Approved | 4/5/2024 - 1:44 PM |