



**AGENDA ITEM REPORT**

**DATE:** February 20, 2024  
**DEPARTMENT:** Utilities  
**REQUESTER:** Pamela Keyes  
**TITLE:** Award Contract for Countywide Ethernet Services

**I. MOTION REQUESTED**

- A) Award Request for Proposal No. RFP230098DWJ, Countywide Ethernet Services to CenturyLink Sales Solutions, Inc. for countywide ethernet services, on an as-needed basis, for a term of five (5) years, in the amount as adopted in the department's annual adopted budget.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Awards a competitively solicited contract to CenturyLink Sales Solutions, Inc. on an as-needed basis for a term of five years, in the amount as adopted in the department's annual adopted budget. CenturyLink Sales Solutions, Inc. provides ethernet services to county facilities and a private fiber-optic network linking all Utilities' facilities, separating the business and controls networks, and ensuring compliance with Homeland Security directives and recommendations concerning the cybersecurity of drinking water and treatment facilities. Ethernet services are budgeted annually within the department's annual adopted budgets. The total countywide expenditures for FY23 are \$401,304.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

- A) Board Action and Other History  
 Procurement Management obtained proposals for the project, known as Request for Proposal No. RFP230098DWJ, Countywide Ethernet Services. On the solicitation deadline of April 5, 2023, Procurement Management received three submittals.  
  
 An evaluation meeting was held on May 3, 2023. Based on the information submitted by the proposers, the committee reached a consensus to recommend the award of a contract to CenturyLink Sales Solutions, Inc. on an as needed basis for a term of five (5) years.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis  
 An evaluation meeting was held on May 3, 2023. Based on the information submitted by the proposers, the committee reached a consensus to recommend the award of a contract to CenturyLink Sales Solutions, Inc. on an as needed basis. CenturyLink Sales Solutions, Inc. provides Ethernet services to county facilities and a private fiber-optic network linking all Utilities' facilities, separating the business and controls networks, and ensuring compliance with Homeland Security directives and recommendations concerning the cybersecurity of drinking water and treatment facilities.
- E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Various Department Funds Program: Countywide Project: Countywide Ethernet Services Account Strings: Various	
G)	Fund Type?	Other: Countywide-Variou Department funds

H)	Comments: Expenditures will be on an as-needed basis, as approved in the departments' annual adopted budget.
----	---

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Agreement for Countywide Ethernet Services</a>	1/30/2024	Agreement
<a href="#">Steve Ameson Assistant Secy Certificate 2020 - CTL Sales Solutions Inc</a>	1/30/2024	Backup Material
<a href="#">Certificate of Insurance - Lumen</a>	2/13/2024	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Utilities	Tucker, Mary	Approved	2/9/2024 - 9:31 AM
Utilities	Keyes, Pamela	Approved	2/9/2024 - 10:27 AM
Budget Services	Guttery, Angela	Approved	2/9/2024 - 1:36 PM
Budget Services	Winton, Peter	Approved	2/9/2024 - 2:52 PM
County Attorney	Swindle, Amanda	Approved	2/9/2024 - 3:53 PM
County Manager	Mora, Marc	Approved	2/13/2024 - 12:11 PM