

AGENDA ITEM REPORT

DATE: December 20, 2022
DEPARTMENT: Transit
REQUESTER: Robert Codie
TITLE: Award Contract for Cummins OEM Parts for LeeTran

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B220402LLP, to Cummins OEM Parts for LeeTran to Cummins, Inc. and to Southeast Power System of Ft Myers, Inc., for the purchase and delivery of Original Equipment Manufacturer (OEM) Cummins parts for LeeTran, on an as needed basis, for an initial term of three years, in the amount of \$500,000.00, as approved in the departments' annual adopted budget. Individual purchases more than \$100,000.00 will be presented to the Board for approval.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contracts, for up to one additional three-year period, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

II. ITEM SUMMARY

Procurement Management competitively solicited contracts to Cummins, Inc. and to Southeast Power Systems of Ft. Myers, Inc. Both vendors were determined to be responsible and responsive bidders, to provide Original Equipment Manufacturer (OEM) Cummins parts for LeeTran, on an as needed basis, for an initial term of three years. The contracts can be renewed for up to one additional three-year period upon agreement of all parties. Total expenditures for these services were \$237,553.97 in Fiscal Year 2020-2021, \$154,758.69 in Fiscal Year 2019-2020, and \$168,771.81 in Fiscal Year 2018-2019. The estimated expenditures are based on the anticipated Cummins OEM parts needed to maintain LeeTran's growing and aging bus fleet.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
Procurement Management solicited bids for the project known as Bid No. B220402LLP, Cummins OEM Parts for LeeTran. On the bid solicitation deadline of September 9, 2022, Procurement Management received two submissions. After conducting an analysis of the bid submissions, both Cummins Inc. and Southeast Power Systems of Ft Myers, Inc., were determined to be responsive and responsible bidders and therefore staff recommends awarding the contracts, on an as needed basis, for an initial three-year period in the amount of \$500,000. The contracts can be renewed up to one additional three-year period upon agreement of all parties.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$500,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Enterprise Program: Transit Project: Transit Operating Account Strings: KI5440148600	
G)	Fund Type?	Enterprise
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Cummins Inc - Contract	11/29/2022	Contract
Signature Authority Cummins	12/8/2022	Backup Material
Southeast Power - Contract	11/29/2022	Contract
Signature Authority Southeast	12/8/2022	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Transit	Tucker, Mary	Approved	12/8/2022 - 10:20 AM
Transit	Codie, Robert	Approved	12/12/2022 - 11:02 AM
Budget Services	Henkel, Anne	Approved	12/12/2022 - 11:50 AM
Budget Services	Winton, Peter	Approved	12/12/2022 - 3:36 PM
County Attorney	Adams, Joseph	Approved	12/13/2022 - 8:48 AM
County Manager	Mora, Marc	Approved	12/13/2022 - 9:23 AM