



AGENDA ITEM REPORT

DATE: November 5, 2024
DEPARTMENT: Fleet Management
REQUESTER: Schecyl Santiago-Lugo
TITLE: Approve Amending Contract to Increase Pricing for Ford OEM Repair Parts

I. MOTION REQUESTED

- A) Approve Amendment No. 1 to the contract with vendor Sam Galloway Ford, Inc., under Solicitation No. B210228DWJ Ford OEM Repair Parts, to increase the price of Ford and Motorcraft Parts Dealer Net Cost Plus to 15%. The amendment will increase the contract amount by approximately \$53,554.
- B) Approve contract renewal for the supply of Ford OEM Repair Parts, from Sam Galloway Ford, Inc., under Solicitation No. B210228DWJ, through 11/15/25.
- C) Authorize the County Manager or designee to execute the amendment and renewal on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves a contract amendment with Sam Galloway Ford, Inc. to increase Ford and Motorcraft parts by 15%. Ford and Motorcraft parts are used to repair County Vehicles for all departments on an as-needed basis. The amendment will increase the contract amount by approximately \$53,554.00 annually and the total expenditures during Fiscal Year 2023-24 were \$404,528. Contract renewal will be valid through 11/15/25.

III. BACKGROUND AND IMPLICATIONS OF ACTION

This current contract was Board approved on 11/16/21 as a 3 year contract expiring on 11/16/24. There was a 3 year option renewal as well. This renewal for parts is needed as Fleet uses this contract on an annual basis to obtain Ford OEM parts to repair Lee County Fleet vehicles.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount: \$404,528
 Included in the Current Budget?: Yes
 Fund: General Fund
 Comments:

Is this a revenue or expense item? Expense
 Is this Discretionary or Mandatory? Discretionary
 Will this item impact future budgets? No
 Program: Fleet Management
 Project: N/A
 Account Strings: JB5191059400
 Fund Type? General Fund

V. RECOMMENDATION

Approve

ATTACHMENTS:

Ford Spreadsheet, Spend, EMERGENCY ORDER SURCHARGE , FIRST AMENDMENT OF AGREEMENT FOR FORD OEM REPAIRS, RESTOCK SURCHARGE , Signed Galloway Affidavit and Signature Authorization, Signed Sam Galloway Renewal.1 Year.Lee County

REVIEWERS:

Shecyl Santiago, Fleet Management

Created/Initiated - 10/23/2024

Schecyl Santiago, Fleet Management

Anne Henkel, Budget Services

Peter Winton, County Manager

Amanda Swindle, County Attorney

Robert Codie, County Manager