

AGENDA ITEM REPORT

DATE: March 4, 2025
DEPARTMENT: Procurement
REQUESTER: Mary Tucker
TITLE: Approve Annual Piggyback for Commercial and Industrial Equipment and Supplies

I. MOTION REQUESTED

- A. Approve Piggyback No. PB250031CMJ to utilize pricing on the State of Florida, Department of Management Services Alternative Source Contract No. 31160000-25-NASPO-ACS for Facilities Maintenance, Repair, and Operations (MRO) and Industrial Supplies with W.W. Grainger, Inc. for the purchase of commercial and industrial equipment and supplies, on an as-needed basis, through the contract expiration date of August 31, 2026, and any renewals or extensions approved by State of Florida, Department of Management Services, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the County Manager or designee the authority to renew the contract, for up to four additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Approves using a cooperative purchasing agreement competitively solicited through the State of Florida, Department of Management Services to purchase parts and supplies with volume pricing discounts ranging from 14% up to 43% based on product category from W.W. Grainger, Inc. Total expenditures in Fiscal Year 2023-2024 were \$2,505,460. This contract is commonly used by Facilities Construction & Management, Fleet, Natural Resources, Public Safety, Solid Waste, Transit, Transportation, and Utilities. A market analysis was completed and the purchase under this contract will represent an average savings of 24.14%.

III. BACKGROUND AND IMPLICATIONS OF ACTION

The State of Kentucky solicited a Request for Proposal (RFP-758-2400000228), that went through the competitive procurement process and negotiations for purpose of providing Facilities MRO and Industrial Supplies through the NASPO ValuePoint cooperative purchasing program. A market analysis was completed, and it was determined that the piggyback purchase option provides the highest and most consistent discounts for the County, with a 5-34% discount off all retail prices on all items purchased.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	See Comments below.
Included in the Current Budget?:	Yes
Fund:	Various department funds.
Comments:	Expenditures will be on an as-needed basis, as approved in departments' annual adopted budgets.

Is this a revenue or expense item? Expense
Is this Discretionary or Mandatory? Discretionary
Will this item impact future budgets?
Program:
Project:
Account Strings:
Fund Type?

V. RECOMMENDATION

Approve

ATTACHMENTS:

Piggyback Agreement Grainger Vender Executed OCR, Piggyback Summary and Market Analysis

REVIEWERS:

Angela Lamontagne, Procurement
Mary Tucker, Procurement
Anne Henkel, Budget Services
Robert Holborn, County Attorney
Peter Winton, County Manager

Created/Initiated - 2/19/2025
Approved - 2/19/2025
Approved - 2/19/2025
Approved - 2/25/2025
Final Approval - 2/25/2025