



**AGENDA ITEM REPORT**

**DATE:** February 20, 2024  
**DEPARTMENT:** Utilities  
**REQUESTER:** Pamela Keyes  
**TITLE:** Approve Contract Renewal and Amendment for Hydrofluosilicic Acid

**I. MOTION REQUESTED**

- A) Approve Amendment No. 2 to the contract with primary vendor Florida Chemical Supply, Inc., under Solicitation No. B200402DWJ Purchase and Delivery of Hydrofluosilicic Acid 23%, to increase the price as provided on the Fee Schedule.
- B) Approve Amendment No. 1 to the contract with secondary vendor Hawkins Water Treatment Group, Inc., under Solicitation No. B200402DWJ Purchase and Delivery of Hydrofluosilicic Acid 23%, to increase the price as provided on the Fee Schedule.
- C) Approve contract renewal for the supply and delivery of Hydrofluosilicic Acid 23%, from Florida Chemical Supply, Inc., under Solicitation No. B200402DWJ, through 2/21/25 as approved in the department's annual adopted budgets.
- D) Approve contract renewal for the supply and delivery of Hydrofluosilicic Acid 23%, from Hawkins Water Treatment Group, Inc., under Solicitation No. B200402DWJ, through 2/21/25 as approved in the department's annual adopted budgets.
- E) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Approves the renewal, and amendment, of contracts with Florida Chemical Supply, Inc. and Hawkins Water Treatment Group, Inc. The renewal extends the contracts to February 21, 2025. The requested amendment is to increase the price of supply and delivery of hydrofluosilicic acid to \$3.15/gallon and \$4.50/gallon respectively. The price increase is due to the rising cost of imported raw materials and shipping costs. Total expenditures for the prior twelve-month period were \$65,958.84. The contract allows for annual adjustments at the written request of the vendor and review by Procurement Management.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

On January 19, 2021, the Board of County Commissioners awarded B200402DWJ Purchase and Delivery of Hydrofluosilicic Acid 23%, to primary vendor Florida Chemical Supply, Inc., and secondary vendor Hawkins Water Treatment Group, Inc., on an as-needed basis. The original term of the contract was for three-years with an option to renew for up to three (3) additional years.

On October 18, 2022, the Board of County Commissioners approved a price increase to Florida Chemical Supply from \$2.652 per gallon to \$2.889 per gallon.

Current Board approval will allow for a 9% price increase per gallon from \$2.889 per gallon to \$3.150 per gallon to Florida Chemical Supply Inc. and 65% price increase per gallon from \$2.730 per gallon to \$4.50 per gallon to Hawkins Water Treatment Group.

B) Policy Issues

C) BoCC Goals

D) Analysis

Florida Chemical and Hawkins Water Treatment Group have submitted all required documentation to Procurement for a price increase and one-year renewal. If the primary vendor, Florida Chemical is unable to supply Hydrofluosilicic Acid, the county would then be able to purchase it from the secondary vendor.

				Expenditure History		
Vendor	Description	Effective Date	Unit Price (per gallon)	Feb 2021 - 2022	Feb 2022- 2023	Feb 2023- Present
Florida Chemical	Original Contract Price	2/22/2021	\$2.652	\$ 28,480.92	\$ 39,257.12	\$ 65,958.84
	Amendment I	9/6/2022	\$2.889			
	Amendment II	Proposed	\$3.150			
Hawkins	Original Contract Price	2/22/2021	\$2.730	Secondary Vendor has not been utilized		

Amendment I	Proposed	\$4,500
Anticipated Additional Expense		<b>\$ 6,002.25</b>

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$6,002
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Utilities Operating Program: Utilities Project: Hydrofluosilicic Acid 23% Annual Contract Account Strings: Various Operating	
G)	Fund Type?	Enterprise
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">02 B200402DWJ - Purchase of Hydrofluosilicic Acid - FL Chemical - Am 1 - Price Increase - VENDOR OCR</a>	1/19/2024	Agreement
<a href="#">03 B200402DWJ - Purchase of Hydrofluosilicic Acid - Hawkins - Am 1 - Price Increase - VENDOR OCR</a>	1/19/2024	Agreement
<a href="#">B200402DWJ Florida Chemical Spreadsheet.1.9.24 Clean</a>	1/19/2024	Backup Material
<a href="#">B200402DWJ Hawkins Spreadsheet.1.9.24 Clean</a>	1/19/2024	Backup Material
<a href="#">Signed Hawkins.Renewal Letter.Hawkin.updated one year.12.14.23.(002)</a>	1/19/2024	Backup Material
<a href="#">Florida Chemical Sig Auth and Signed Renewal</a>	1/19/2024	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Utilities	Tucker, Mary	Approved	2/8/2024 - 3:18 PM
Utilities	Keyes, Pamela	Approved	2/8/2024 - 3:21 PM
Budget Services	Guttery, Angela	Approved	2/9/2024 - 12:05 PM
Budget Services	Winton, Peter	Approved	2/12/2024 - 12:25 PM
County Attorney	Swindle, Amanda	Approved	2/13/2024 - 9:50 AM
County Manager	Mora, Marc	Approved	2/13/2024 - 12:09 PM