



Kevin Ruane  
*District One*

April 3, 2024

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Dave Harner  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Dan Donohue  
Craftmaster Hardware, LLC  
190 Veterans Drive  
Northvale, NJ 07647

SUBJECT: Renewal of Annual Contract No. B210185CJV  
Locksmith Parts, Hardware & Equipment

Dear Mr. Donohue:

This is to inform you that Lee County agrees to renew the above subject contract for an additional three (3) year period, from 8/3/24 through 8/2/27.

We are hereby extending the annual contract for an additional three-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Lee County  
Southwest Florida

Kevin Ruane  
District One

February 21, 2024

239-533-8871

Cecil L. Pendergrass  
District Two

Mr. Dan Donohue  
Craftmaster Hardware, LLC  
190 Veterans Drive  
Northvale, NJ 07647

Ray Sandelli  
District Three

Brian Hamman  
District Four

Mike Greenwell  
District Five

Subject: Renewal of Annual Contract B210185CJV  
Locksmith Parts, Hardware & Equipment

Dave Harner  
County Manager

Dear Mr. Donohue:

Richard Wasch  
County Attorney

The above-referenced annual contract will expire on August 2, 2024, unless renewed. Lee County is requesting that this annual contract be renewed for an additional three-year period (8/3/24 – 8/2/27). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by March 7, 2024, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

Donna Marie Collins  
County Hearing Examiner

  ✓   a. I want to continue performing under this annual contract for an additional three-year period under the same terms and conditions as agreed upon in the above-referenced quotation.

*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

       b. I am not interested in extending this contract for an additional three-year period. Why? \_\_\_\_\_

Vendor:

Signature

VP/GM

Title

3/7/24

Date

Lee County:

Signature of Authorized Official

Procurement Management Director

Title

4-3-2024

Date