

**AGENDA ITEM REPORT**

DATE: August 25, 2020
DEPARTMENT: Fleet Management
REQUESTER: Mack Young
TITLE: Approve Piggyback Purchase of Fleet Management Software Licenses & Maintenance

I. MOTION REQUESTED

A) Approve Piggyback No. PB200240JJB to utilize pricing on the General Services Administration Contract # GS-35F-0251U, from CCG Systems, Inc. dba FASTER Asset Solutions, for the purchase of software licenses, training courses, software maintenance and IT professional services, through the contract expiration date of February 13, 2023, and any renewals or extensions approved by the General Services Administration, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

B) Authorize the individual purchase of licenses and maintenance services for Fleet Management software from CCG Systems, Inc. dba FASTER Asset Solutions, in the amount of \$50,000.00.

II. ITEM SUMMARY

Approves the purchase of additional licenses and maintenance services for fleet management software from CCG Systems, Inc. dba FASTER Asset Solutions in the amount of \$50,000.00. The Fleet Management and Solid Waste Departments currently utilize FASTER Fleet Management software. FASTER is the predominant software solution for local government fleet departments (Collier County, Charlotte County, Cape Coral, and Fort Myers) and private fleet operations. The software and maintenance is proprietary and may only be purchased from FASTER. This piggyback purchase utilizes pricing from the General Services Administration (GSA) Contract for the term through February 13, 2023, and any renewals or extensions approved by the GSA. Expenditures during Fiscal Year 2018-2019 were \$31,746.35. The planned expenditure increase is attributed to the need for additional software licenses and the associated maintenance.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On September 30, 2019, the General Services Administration (GSA) issued a Request for Proposal that went through the competitive procurement process and negotiations purchase for the purchase of software licenses, training courses, software maintenance and IT professional services. GSA evaluated a proposal from FASTER Asset Solutions and awarded contract for the term of February 14, 2018 through February 13, 2023. Procurement Management reviewed the contract and determined it is eligible for piggyback. Approval of the piggyback will allow for the purchase of necessary resources to meet the operational needs of the County.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$50,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Fleet Management Program: Project: Account Strings: JB5191059400	
G)	Fund Type?	
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Annual Support Price Quote	8/10/2020	Backup Material
Fleet Update FMS	7/17/2020	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Fleet Management	Turner, Nicole	Approved	7/23/2020 - 6:35 PM
Fleet Management	Young, Mack	Approved	7/24/2020 - 7:20 AM
Budget Services	Henkel, Anne	Approved	7/24/2020 - 8:18 AM
Budget Services	Winton, Peter	Approved	7/24/2020 - 8:46 AM
County Attorney	Swindle, Amanda	Approved	7/24/2020 - 11:05 AM
County Manager	Mora, Marc	Approved	8/13/2020 - 9:28 AM