



Kevin Ruane
District One

July 25, 2023

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Ms. Elizabeth Arnold
SHI International Corp.
290 Davidson Avenue
Somerset, NJ 08873

SUBJECT: Renewal of Annual Contract No. PB210158SLR
KnowBe4 Security Awareness Training Software

Dear Ms. Arnold:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 2/2/24 through 2/1/25

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



Lee County

Southwest Florida

Kevin Ruane
District One

June 29, 2023

239-533-8871

Cecil L. Pendergrass
District Two

Ms. Elisabeth Arnold
SHI International Corp.
290 Davidson Avenue
Somerset, NJ 08873

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Subject: Renewal of Annual Contract PB210158SLR
KnowBe4 Security Awareness Training Software

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Dear Ms. Arnold:

Donna Marie Collins
County Hearing Examiner

The above-referenced annual contract will expire on February 1, 2024, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (2/2/24 – 2/1/25). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email kurban@leegov.com), within 15 calendar days from receipt. Failure to return by July 14, 2023, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

a. I want to continue performing under this annual contract for an additional one-year period under the same terms and conditions as agreed upon in the above-referenced quotation.

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

b. I am not interested in extending this contract for an additional one-year period. Why? _____

Vendor:

DocuSigned by:
Kristina Mann
EA418E789F09404...

Signature

Sr. Manager - Contracts

Title

7/6/2023

Date

Date

Lee County:

Margaret...

Signature of Authorized Official

Procurement Management Director

Title

7/24/2023

Date

Date