



AGENDA ITEM REPORT

DATE: May 21, 2024
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Piggyback for Purchase of Furniture - Countywide

I. MOTION REQUESTED

A) Approve Piggyback No. PB240123CFC to utilize pricing on the State of Florida Contract No. 56120000-24-NY-ACS for Furniture, All Types with all vendors made part of the contract, for the purchase of furniture (except hospital room and patient handling), on an as-needed basis, through the contract expiration date of December 1, 2028, and any renewals or extensions approved by the State of Florida, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

B) Grant the County Manager or designee the authority to renew the contract(s) and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s).

II. ITEM SUMMARY

Approves the use of the State of Florida Contract for Furniture, All Types to provide purchase of furniture, except hospital room and patient handling, from only the vendors made part of the contract, on an as needed basis, through the contract expiration date of December 1, 2028, and any renewals or extensions approved by the State of Florida. Expenditures during Fiscal Year 2023 were \$213,084.78. Individual purchases in excess of \$100,000.00 will have a market analysis completed and will be brought to the Board for approval.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

The New York State Office of General Services, Procurement Services Department solicited an Invitation for Bids that went through the competitive process and negotiations for Furniture, All Types. Award was made to all qualified bidders that could provide for conference furniture (seating and tables), dormitory furniture, general purpose tables, high density filing, household furniture, library furniture, office and courtroom furniture, school/higher education furniture (found in classrooms for elementary schools through college), specialty seating (includes big and tall seating, bariatric, gang seating and laboratory stools), systems furniture.

The State of Florida Department of Management Services approved the Alternate Source Contract January 10, 2024. The State of Florida has participating agreements with various firms that were approved under the New York State procurement process. Board approval will provide the County opportunity to purchase furniture from any of the participating vendors through the contract expiration of December 1, 2028, and any renewals or extensions approved by the State of Florida.

https://www.dms.myflorida.com/business_operations/state_purchasing/state_contracts_and_agreements/alternate_contract_source/furniture_all_types

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Various funds. Program: Project: Account Strings:	
G)	Fund Type?	Other: Various Department Funds

H)	Comments: Expenditures will be on an as-needed basis, as approved in the departments' annual adopted budgets.
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V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Piggyback Summary Form - PB240123CFC	4/26/2024	Backup Material
PB240123CFC Furniture All Types Base Contract OCR	5/2/2024	Contract
PB240123CFC Furniture All Types Participating Contractors OCR	5/2/2024	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	5/8/2024 - 11:41 AM
Budget Services	Henkel, Anne	Approved	5/8/2024 - 12:50 PM
Budget Services	Winton, Peter	Approved	5/8/2024 - 4:53 PM
County Attorney	Holborn , Robert	Approved	5/9/2024 - 1:04 PM
County Manager	Winton, Peter	Approved	5/13/2024 - 1:33 PM