

AGENDA ITEM REPORT

DATE: January 21, 2024
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Piggyback for Janitorial Maintenance, Repair and Operations Supplies from ZEP Manufacturing

I. MOTION REQUESTED

- A) Approve Piggyback No. PB250058CMJ to utilize pricing on the OMNIA Partners Contract No. 152609 through lead agency Region 14 Education Service Center (ESC), for the purchase of Janitorial Maintenance, Repair and Operations Supplies from ZEP Manufacturing, on an as-needed basis, through the contract expiration date of May 31, 2027, and any renewals or extensions approved by OMNIA Partners, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contract and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Approves the use of a competitively solicited contract issued by Region 14 Educational Service Center through OMNIA Partners for the purchase of janitorial maintenance, repair, and operations supplies from Acuity Specialty Products Inc. dba Zep Sales and Service on an as-needed basis, through the contract expiration date of May 31, 2027, and any renewals or extensions approved. Zep Sales and Service offers industrial and professional strength cleaning products purchased by the Fleet and Solid Waste departments. The total previous contract spend was \$468,150 with a FY23-24 spend of \$71,500. Individual purchases in excess of \$100,000 will be brought to the Board for approval.

A market analysis was completed and purchases under this contract will represent a savings of 38%.

III. BACKGROUND AND IMPLICATIONS OF ACTION

The Region 14 Educational Service Center solicited proposals made available through OMNIA Partners, Public Sector, Inc. for their Request for Proposal RFP#24-S824 Comprehensive Operational and Janitorial Supplies and Solutions. After completing the competitive solicitation process, a contract was awarded to Acuity Specialty Products Inc. dba Zep Sales and Service. The contract provides the option of cooperative purchasing, authorizing Lee County to piggyback the contract for purchases needed countywide.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	See comments below.
Included in the Current Budget?:	Yes
Fund:	Various funds.
Comments:	Expenditures will be on an as-needed basis, as approved
in the departments' annual adopted budgets.	
Is this a revenue or expense item? Expense	
Is this Discretionary or Mandatory? Discretionary	

Will this item impact future budgets?

Program:

Project:

Account Strings:

Fund Type?

V. RECOMMENDATION

Approve

Decline

Modify

Other

If other, please enter here:

ATTACHMENTS:

REVIEWERS:

Does this item need to be routed to other departments?

Procurement

Human Resources

Other: List departments: