



Kevin Ruane
District One

July 25, 2024

(239) 533-8871

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Dave Harner
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Mr. Kevin Mixon
GFA International, Inc., dba Universal Engineering Services
1215 Wallace Drive
Delray, FL 33444

Dear Mr. Mixon:

Enclosed is your executed copy of Change Order No. 2 for the contract CN220304DWJ Professional Testing Services C9715.

The new expiration date is 12.5.25.

If you should have any questions, please give me a call.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

c: FinanceOnBase@leeclerk.org
Project File



Lee County Professional Service
Change Order/Supplemental Task Authorization

Date Jun 13, 2024

Print Form

Change Order Agreement #: CO2 Supplemental Task Authorization #: _____

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Kevin Mixon

Contract Name: Professional Testing Services

Project Name: _____

CONSULTANT: GFA International, Inc., dba Universal Engineering Sciences Project #: _____

Solicitation #: CN220304DWJ Contract #: 9715

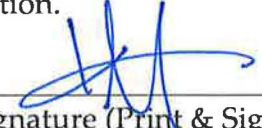
Lee County Project Manager: _____ Request Date: Jun 13, 2024

Fiscal Staff: _____ Account #: _____

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

KEVIN MIXON 
Consultant Signature (Print & Sign Name)

6/18/2024
Date Signed

KMIXON@TEAMVES.COM
Contact E-mail Address

(239) 489-2443
Contact Phone Number

Lee County Board of County Commissioners - Procurement Management
2115 Second Street - 1st Floor - Fort Myers, FL 33901
PO Box 398 - Fort Myers, FL 33902-0398
Phone: (239) 533-8881



CO-STA Exhibit A
Scope of Professional Services

Print Form

Change Order Agreement #: CO2 Supplemental Task Authorization #: _____

Scope of Professional Services for:

Professional Testing Services

Section 1.00 Changes to Professional Services

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 12/6/24 - 12/5/25.

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