



AGENDA ITEM REPORT

DATE: January 18, 2022
DEPARTMENT: Facilities Construction and Management
REQUESTER: Ehab Guirguis
TITLE: Award Annual Contracts for Countywide Roof Repair, Replacement and Related Services

I. MOTION REQUESTED

A) Award Request for Proposal No. RFP210427NAT Roof Repair, Replacement and Related Services to Advanced Roofing, Inc., West Coast Florida Enterprises, Inc., Target Builders Construction Management, Inc. and Service Works of Ft. Lauderdale, LLC. for countywide roof repair, replacements and related roofing services, on an as-needed basis, for an initial term of three (3) years, in the amount adopted in the using departments' annual budget.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contract(s) for up to three (3) additional years, and to execute all associated documents as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s).

II. ITEM SUMMARY

Approves four vendors for roof repairs, replacements and services throughout the County on an as-needed basis. The proposal is for an initial period of three years with up to three additional one-year renewals, if in the best interest of Lee County. Expenditures for these services during fiscal year 20-21 were \$203,764.39. The projected expenditure for the fiscal year 21-22 is \$400,000. The replacement, repair and services to roofs are planned, budgeted and funded through various funds.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Facilities Construction and Management submitted a Request to Initiate a Request for Proposals for an annual contract for countywide roofing services. The solicitation was advertised on August 27, 2021 with submission due by September 28, 2021. On the date of opening, four (4) proposals were received from Service Works of Ft. Lauderdale, LLC., Advanced Roofing, Inc., West Coast Florida Enterprises Inc. and Target Builders Construction Management, Inc.. Due Diligence was completed and all proposals were sent to the Evaluation Committee for review.

At the Evaluation Meeting, the Evaluation Committee discussed all the proposals and determined that all of the firms were qualified to perform the services requested. It was the recommendation of the Committee to award all four (4) proposers contracts for countywide roofing repair, replacement and related services.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Various Funds Program: Project: Account Strings:	
G)	Fund Type?	General Fund, Other: Enterprise, Library
H)	Comments:	

	The amount being approved is \$400,000 or as approved within a department's annual budget.
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V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Contract - Advance Roofing Inc.	1/11/2022	Contract
Contract - Service Works of Fort Lauderdale	1/11/2022	Contract
Contract - Target Builders	1/11/2022	Contract
Contract - West Coast Florida Enterprises	1/12/2022	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Facilities Construction and Management	Tucker, Mary	Approved	1/6/2022 - 4:28 PM
Facilities Construction and Management	Guirguis, Ehab	Approved	1/7/2022 - 7:02 AM
Budget Services	Guttery, Angela	Approved	1/7/2022 - 2:21 PM
Budget Services	Winton, Peter	Approved	1/10/2022 - 9:08 AM
County Attorney	Lira, Louis C.	Approved	1/10/2022 - 11:32 AM
County Manager	Mora, Marc	Approved	1/11/2022 - 11:37 AM