

AGENDA ITEM REPORT

DATE: December 3, 2024
DEPARTMENT: Public Safety
REQUESTER: Benjamin Abes
TITLE: Award Contract for Disaster Management Services

I. MOTION REQUESTED

A) Award Request for Proposal No. RFP240440JJB, Disaster Management Services to Hagerty Consulting Services, Inc. for disaster management services, on an as-needed basis, for a term of five years, as approved in the departments' annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Awards a contract to Hagerty Consulting Services, Inc. to provide management, tracking, and, if applicable, federal or state reimbursement applications for funds associated with disaster response and recovery activities in the event of an emergency or natural disaster, on an as-needed basis for a term of five years. Board action authorizes the County Manager or designee to activate the vendor upon declaration of a State of Local Emergency by the Board of County Commissioners. Funding levels will be determined based on the severity of the emergency and the level of services required at the time of an event. Funding will be transferred to appropriate accounts when required and is not included in the annual adopted budget. If this contract is used for purposes eligible for federal reimbursement, the solicitation and contract comply with federal reimbursement regulations. There were 15 respondents to the RFP, four of which were selected for in-person presentations. Hagerty's hourly pricing is largely unchanged from the current 2019 agreement.

III. BACKGROUND AND IMPLICATIONS OF ACTION

The County awards a contract for Disaster Management Services that allows County Administration and Departments to obtain vendor support and services for the management of pre- and post-disaster activities. This includes accounting and filing of paperwork necessary for federal reimbursement of costs after disasters. In addition, much of the cost of this vendor support is eligible for reimbursement as well.

The existing contract expires in December 2024. A Request for Proposal was issued earlier this year and was subsequently awarded to Hagerty Consulting Services, Inc. The term of the proposed agreement is five years. Most job classifications included in the agreement did not see an increase in cost over the existing 2019 contract. Additionally, costs have been held flat for the full term of the agreement.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount: See Comments below.
Included in the Current Budget?:
Fund: Various funds
Comments: Funding levels and sources will be determined based on the severity of the emergency and the level of services required at the time of an event.

Long Term Recovery Initiative PC-003

Is this a revenue or expense item? Expense
Is this Discretionary or Mandatory? Discretionary
Will this item impact future budgets?
Program:
Project:
Account Strings:
Fund Type?

V. RECOMMENDATION

Approve

ATTACHMENTS:

Vendor Executed Agreement - RFP240440JJB, Sunbiz listing, Annual Price Comparison - RFP240440JJB

REVIEWERS:

Rebecca Hanna, Public Safety
Mary Tucker, Procurement
Benjamin Abes, Public Safety
Anne Henkel, Budget Services
Peter Winton, County Manager
Andrea Fraser, County Attorney
Christine Brady, County Manager

Created/Initiated - 11/20/2024
Approved - 11/22/2024
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