

AGENDA ITEM REPORT

DATE: April 1, 2025
DEPARTMENT: Procurement
REQUESTER: Mary Tucker
TITLE: Award Annual Contract for Emergency or Disaster Event Security Services

I. MOTION REQUESTED

- A. Award Request for Proposal No. RFP250017BJB, Security Services - Federal to Mason Evans, Inc. DBA Diamond Investigations and Security to provide security services to various locations throughout the county before, during, and after an emergency or disaster event on an as-needed basis, for an initial term of three years. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the County Manager or designee the authority to renew the contract for up to three additional one-year periods, and to execute all associated documents if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards a competitively solicited annual contract to Mason Evans, Inc. DBA Diamond Investigations and Security to provide security guard services to various locations throughout the county before, during, and after an emergency or disaster event on an as-needed basis, for an initial term of three years. Security services are used in buildings, parking lots, and secured area entrances at various locations throughout the county dependent upon the emergency or disaster event.

Departments that typically utilize these services include Library, Parks and Recreation, Facilities Construction and Management, Transit, Solid Waste, and Public Safety. The contract follows all rules and regulations as required by the Federal Emergency Management Agency (FEMA) to allow for Public Assistance reimbursement in the event the contract is activated as a result of a Presidentially Declared Disaster.

III. BACKGROUND AND IMPLICATIONS OF ACTION

Lee County is subject to natural disasters such as hurricanes, flooding, and other natural and man-made events. Certain prepositioned contracts are required to assist Lee County in the management, tracking, response, and recovery efforts.

Procurement Management obtained three proposals for the project known as Request for Proposal No. RFP250017BJB, Security Services – Federal by the solicitation deadline of January 8, 2025. An evaluation meeting was held on February 6, 2025, during which the Evaluation Committee considered criterion as listed in the solicitation request including such items as: company qualifications, company relevant experience and references, plan of approach, company personnel and price proposal.

Following discussions by the committee, a consensus of the committee was made to accept and approve the final ranking and to negotiate with and recommend award to Mason Evans, Inc. DBA Diamond Investigations and Security for use in the event of an emergency or natural disaster, on an as-needed basis for an initial term of three years and up to three additional one-year periods, upon the mutual agreement of both parties.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	See Comments below.
Included in the Current Budget?:	No
Fund:	Various funds.
Comments:	Expenditures will be on an as-needed basis.

Is this a revenue or expense item? Expense

Is this Discretionary or Mandatory? Discretionary

Will this item impact future budgets?

Program: N/A

Project: N/A
Account Strings: N/A
Fund Type? Various

V. RECOMMENDATION

Approve

ATTACHMENTS:

Diamond Security Proposed Agreement - RFP250017BJB

REVIEWERS:

Angela Lamontagne, Procurement
Mary Tucker, Procurement
Anne Henkel, Budget Services
Robert Holborn, County Attorney
Peter Winton, County Manager

Created/Initiated - 3/19/2025
Approved - 3/21/2025
Approved - 3/21/2025
Approved - 3/21/2025
Final Approval - 3/21/2025