



Intended Single Source Purchase: Smartsheet SaaS Solution

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Project #: SS230500JBD

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The description of services intended for purchase from a single source is posted in accordance with section 287.057(3)(c), Florida Statutes and will be posted for a minimum of 15 business days.

Commodity or Service Required:

Smartsheet Software-as-a-Service (SaaS) Solution

Description:

Lee County Department of Innovation & Technology is seeking to execute a single source for software as a service (SaaS) collaborative software that is used to create internal processes, interactive forms, provide for document sharing, automated workflows, project management, document management, and enterprise-wide solutions to manage teams, data, and projects. The software is subscription based and requires administrators to be licensed but allows for unlimited users. Each license comes with pro-support that allows for continued education, training, and assistance with building new processes and solutions. The enterprise-wide solution also includes Dynamic View, which is a specialized product allowing for interactive solutions for internal and external users.

Intended Single Source:

Smartsheet, Inc.

Justification for Single Source Acquisition:

Smartsheet began as a single department solution in 2018. Since that time, other departments found use for the solution, so the enterprise solution was purchased in 2021. Smartsheet is a proprietary solution that is subscription based. The process and workflows that have been established require the renewal of the licenses each year in order to maintain daily operations.

Recommended Procurement Approach:

For the reason(s) stated above, Lee County Procurement Management intends to utilize the Single Source Procurement method to purchase from Smartsheet, Inc. for supplying the above.

Respond to:

If your firm feels they have the ability to supply the above, please contact Jennifer Brewer-Dano, Lee County Procurement Management at jbrewer-dano@leegov.com for future purchase review.