



AGENDA ITEM REPORT

DATE: May 17, 2022
DEPARTMENT: Utilities
REQUESTER: Pamela Keyes
TITLE: Award Contract for Sodium Hydroxide for Water Treatment Facilities

I. MOTION REQUESTED

A) Award Invitation to Bid No. B220047DWJ, Sodium Hydroxide 25% and 50% (Caustic Soda) - Annual to primary vendor Allied Universal Corp. and secondary vendor Univar Solutions USA Inc. for the supply and delivery of Sodium Hydroxide 25% and 50% (Caustic Soda), on an as-needed basis, for an initial term of three years, as approved in the departments' annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
 C) Grant the County Manager or designee the authority to renew the contracts for up to three additional years and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no-cost increases associated with the renewals.

II. ITEM SUMMARY

Awards a competitively bid contract to Allied Universal Corp. as the primary vendor and Univar Solutions USA, Inc. as the secondary vendor for purchasing and supplying Sodium Hydroxide 25% and 50% (Caustic Soda). The initial contract is for a three-year period, with an option to renew for up to three additional years. Sodium Hydroxide is used in the water treatment process to balance the finished water pH prior to distribution and in the wastewater treatment for odor control. This is a budgeted, annual purchase. Total expenditures for these services for the prior twelve-month period were \$472,866.47.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 Procurement Management obtained bids for the project, known as Invitation No. B220047DWJ, Sodium Hydroxide 25% and 50% (Caustic Soda) - Annual. On the bid deadline of February 21, 2022, Procurement Management received three bids. After analyzing the three bid submittals, Allied Universal Corp. and Univar Solutions USA Inc. were determined to be the lowest responsive and responsible bidders. Unit price increased from current contract: Sodium Hydroxide 25% increased from \$1.33/gal. to \$2.08/gal (56%) and Sodium Hydroxide 50% increased from \$695.30/ton to \$879.00/ton (26%).
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
 Sodium Hydroxide is used in the water treatment process to balance the finished water pH prior to distribution and in the wastewater treatment for odor control. Utilities budgets an annual amount based on annual projected water and wastewater flows.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$480,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Utilities Operating Program: Utilities Project: Sodium Hydroxide for Lee County utilities Account Strings: Various LCU OPS account strings as needed	
G)	Fund Type?	Enterprise
H)	Comments: Expenditures will be on an as-needed basis and within the department's annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Vendor Executed Agreement - Allied Universal Corp - B220047DWJ_OCR	4/18/2022	Agreement
B220047DWJ Univar Solutions OCR	4/18/2022	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Utilities	Tucker, Mary	Approved	5/5/2022 - 9:51 AM
Utilities	Keyes, Pamela	Approved	5/5/2022 - 10:23 AM
Budget Services	Guttery, Angela	Approved	5/5/2022 - 4:22 PM
Budget Services	Winton, Peter	Approved	5/6/2022 - 9:10 AM
County Attorney	Swindle, Amanda	Approved	5/6/2022 - 9:48 AM
County Manager	Salyer, Glen	Approved	5/9/2022 - 10:06 AM