

**AGENDA ITEM REPORT**

**DATE:** June 4, 2024  
**DEPARTMENT:** Solid Waste  
**REQUESTER:** Douglass Whitehead  
**TITLE:** Approve STA for Water Quality Monitoring and Reporting

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**I. MOTION REQUESTED**

A) Approve Supplemental Task Authorization No. 1 to Contract No. 10106 with Jones, Edmunds & Associates, Inc. under Solicitation No. CN230440DWJ for Annual Utility Environmental Consulting Services providing for regulatory and other required water-quality monitoring, reporting and related support services, in the amount of \$234,495.00.

B) Approve Amendment No. 1 to the contract with Jones, Edmunds & Associates, Inc., under Solicitation No. CN230440DWJ, Utilities Environmental Consulting Services - Annual, to add required Sub-Consultants rate sheets as attachments to Exhibit B of the Agreement and remove the Sub-Consultants, Benchmark EnviroAnalytical, Inc from Exhibit D of the Agreement.

C) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners and to approve the Supplemental Task Authorization on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Approves a Supplemental Task Authorization (STA) for 1-year consulting services from Jones Edmunds & Associates, Inc. to provide permit-required water quality monitoring and reporting services in the amount of \$234,495.

The services for this STA are specific to the following Solid Waste facilities: Lee/Hendry County Regional Solid Waste Disposal Facility, Resource Recovery Facility, Construction & Demolition Debris Recycling Facility and the Hendry County Transfer Stations. Jones Edmunds has a present master agreement with Lee County for these environmental services.

Required to meet Florida Department of Environmental Protection (FDEP), Florida Department of Health (FDOH) and South Florida Water Management District (SFWMD) Operating Permits and Land Use Agreements.

**III. BACKGROUND AND IMPLICATIONS OF ACTION****A) Board Action and Other History**

The monitoring programs are required to meet Florida Department of Environmental Protection (FDEP), Florida Department of Health (FDOH) and South Florida Water Management District (SFWMD) Operating Permits and Land Use Agreements. The results of the monitoring are submitted to the appropriate agency as required by the Permits.

These services have been provided under Solicitation No. CN180452DLK, Contract 8331, for Annual Utility Environmental Consulting Services, which expired March 2024. Services were provided by Jones, Edmunds & Associates, Inc. under this contract and the most recent STA amount was \$216,308.50.

Before Contract 8331 expired, the Solid Waste Department submitted a request to Procurement Management to obtain proposals for a new Annual Utility Environmental Consulting Services contract. Procurement Management advertised CN230440DWJ on July 28, 2023. The Competitive Negotiation Committee meeting was held September 26, 2023. Three firms were short-listed – Jones Edmunds & Associates, Inc., Carlson Environmental Consultants, PC, and Kimley-Horn and Associates, Inc. Presentations were conducted on October 24, 2023. The final evaluation meeting was held after the scheduled presentations. The Evaluation Committee recommended awarding the contract to Jones, Edmunds, & Associates, Inc.

On February 20, 2024, the Board approved award of Solicitation No. CN230440DWJ for Utility Environmental Consulting Services, to Jones Edmunds & Associates, Inc. for a period of three years, to provide professional water quality monitoring and reporting services, as approved in the departments' annual adopted budgets. Individual projects with a cost of \$100,000.00 or more shall be brought back to the Board for approval.

**B) Policy Issues****C) BoCC Goals****D) Analysis**

The monitoring programs are required to meet Florida Department of Environmental Protection, Florida Department of Health and South Florida Water Management District Operating Permits and Land Use Agreements.

**E) Options**

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$234,495
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Mandatory (See comments)
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 40100 Program: Solid Waste, Disposal & Landfill Project: N/A Account Strings: 20% allocation to OB50340840100.3140-392 80% allocation to OB50341040100.3140-392	
G)	Fund Type?	Enterprise
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Signature_Authority</a>	5/10/2024	Backup Material
<a href="#">Vendor_Agreement</a>	5/10/2024	Backup Material
<a href="#">Supplemental_Task_Authorization</a>	5/10/2024	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Solid Waste	Tucker, Mary	Approved	5/22/2024 - 2:49 PM
Solid Waste	Whitehead, Douglass	Approved	5/23/2024 - 10:53 AM
Budget Services	Guttery, Angela	Approved	5/23/2024 - 12:13 PM
Budget Services	Winton, Peter	Approved	5/23/2024 - 10:36 PM
County Attorney	Jacob, Michael D.	Approved	5/29/2024 - 8:39 AM
County Manager	Brady, Christine	Approved	5/29/2024 - 9:31 AM