



**AGENDA ITEM REPORT**

**DATE:** April 18, 2023  
**DEPARTMENT:** Solid Waste  
**REQUESTER:** Douglass Whitehead  
**TITLE:** Award Contract for Yard Waste Grinding and Processing Services

**I. MOTION REQUESTED**

- A) Award Request for Proposal No. RFP230021DWJ, Yard Waste Grinding and Processing Services to Wherry Truck Lines, Inc. to operate Lee County's Yard Waste Disposal Facility for an initial term of three (3) years.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contract, for up to three (3) additional one (1) year periods, upon mutual written agreement of both parties, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

**II. ITEM SUMMARY**

Awards a competitively bid contract to Wherry Truck Lines, Inc. to operate Lee County's Yard Waste Disposal Facility. The initial three year term includes a unit price of \$19.17 per ton grind, a processing rate to operate the facility, and a \$34.47 per ton grind, processing, and transportation rate on an as needed basis. The agreement includes three one-year renewal options, upon mutual written agreement of both parties. Prior year spend was \$2.9 million.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

On November 6, 2018, the Board of County Commissioners awarded Invitation to Bid No. B180204BAW to Wherry Truck Lines, Inc. for yard waste processing, grinding, and marketing services for an initial term of one (1) year with three (3) one (1) renewal options. All renewal options, upon mutual written agreement of both parties, were utilized.

On Friday, November 18, 2022, Procurement Management advertised Request for Proposal No. RFP230021DWJ, Yard Waste Grinding and Processing Services, and on the proposal deadline of December 22, 2022, Lee County received six (6) submittals. Procurement Management and the evaluation committee conducted an analysis of proposal submissions and Wherry Truck Lines, Inc. was selected as the most responsive bidder meeting all specification requirements. Staff recommends awarding the contract known as Yard Waste Grinding and Processing Services to Wherry Truck Lines, Inc.

B) Policy Issues

C) BoCC Goals

D) Analysis

Awards contract to Wherry Truck Lines, Inc., to provide yard waste grinding and processing services for an initial three (3) year period in the amount of \$19.17 per ton or \$34.47 per ton for yard waste grinding, processing, and transportation, on an "As Needed Basis." (Estimated quantities may yield payments up to \$3,410,100 per year) Prior year spend was \$2.9 million.

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$3,410,100
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 40100 Program: Solid Waste Project: N/A Account Strings: OB5340840100.503490	
G)	Fund Type?	Enterprise
H)	Comments:	

**V. RECOMMENDATION**  
Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">FY22 Wherry Spending</a>	4/3/2023	Backup Material
<a href="#">Vendor Executed Agreement</a>	4/3/2023	Backup Material
<a href="#">041823R-C-20-Yard Waste Grinding Agreement</a>	5/9/2023	Agreement

**REVIEWERS:**

Department	Reviewer	Action	Date
Solid Waste	Tucker, Mary	Approved	4/7/2023 - 6:56 AM
Solid Waste	Whitehead, Douglass	Approved	4/10/2023 - 8:22 AM
Budget Services	Guttery, Angela	Approved	4/10/2023 - 9:12 AM
Budget Services	Winton, Peter	Approved	4/10/2023 - 2:26 PM
County Attorney	Swindle, Amanda	Approved	4/10/2023 - 2:57 PM
County Manager	Salyer, Glen	Approved	4/11/2023 - 4:23 PM